



JOB ANNOUNCEMENT

Community Health Worker

SUMMARY:

The New Mexico Asian Family Center (NMAFC) is hiring three Community Health Workers (CHWs) to conduct outreach and education in Asian Pacific Islander (API) communities, impart knowledge on Covid-19 vaccination health, and work to increase access to health services under the supervision of the Social Services Director. The CHWs will support NMAFC through the Health Literacy Project to Enhance Equitable Community Response to Covid-19 for the purpose of implementing culturally and linguistically appropriate health literacy in API communities across Albuquerque. The ideal candidate will have a passion for social justice and a demonstrated commitment to diversity, equity, and inclusion within local communities. The CHWs will collaborate with other CHWs across the City for skills sharing and coordination of services.

NMAFC OVERVIEW:

NMAFC, a 501(c)(3) non-profit organization founded in 2006, is the only social service organization in the state providing culturally tailored programs and services for the API population. NMAFC is a community-based organization rooted in social justice working to advance the visibility and rights of API families across the state. Through a root-cause analysis centered in anti-racism, NMAFC has intentionally invested in prevention programming and civic engagement work, nurtured spaces for youth and family leadership development, and sought to ground its services in the traditional modalities of healing from violence through practices that have been with our families across generations.

DUTIES & RESPONSIBILITIES:

- Participate in NMAFC staff and team meetings and CHW advisory councils and trainings
- Represent NMAFC to the public, key stakeholders, and partners in a professional manner; advocate for NMAFC and community needs through networking and coalition meetings
- Collaborate with API communities to strengthen and expand NMAFC's health literacy programs
- Design and implement educational and outreach activities for the community that include, but are not limited to, one-on-one or group educational sessions, organizing outreach events, tabling at events organized by others, telephonic educational sessions, in person educational sessions, Zoom meetings, and video visits
- Provide all health education in culturally and linguistically appropriate manner to accommodate clients with limited English proficiency and diverse cultural beliefs
- Continuously expand knowledge and understanding of community resources, providers, health, and other social services agencies available to our communities
- Make referrals to and assist clients in utilizing internal NMAFC services and external community resources, providers, health, and other social services agencies; document all referrals; and troubleshoot barriers to care
- Develop relationships with local community resources, providers, health, and other social services agencies and conduct trainings, when appropriate, to help them better serve our clients
- Track and report required project evaluation data, participate in short surveys and interviews, and attend evaluation meetings to report on observations, challenges, successes, lessons learned and proposed adaptations to the health literacy intervention
- Other duties as assigned

MINIMUM QUALIFICATIONS:

Two years of directly-related experience preferably working in the community, healthcare, or

education. An equivalent combination of education and/or experience may be substituted, as long as it relates to the essential duties and responsibilities.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Working knowledge of anti-oppression framework, and survivor-centered, trauma-informed approaches
- Knowledge of local API communities and cultures
- Working knowledge of community agencies and resources, of multi-system outreach programs related to health care delivery, clinical education, and health-related services, and of barriers such as transportation that may be encountered by clients
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies from diverse backgrounds relevant to the completion of the work; and prioritizes accessibility to community members and clients
- Responds to situations with consistency and reliability
- Demonstrates strong, appropriate personal boundaries
- Ability to work some evenings and weekends as needed; must be flexible
- Ability to work independently and cope with varying demands
- Ability to gather data, compile information, and prepare reports
- Skill in use of personal computers and related software applications, including e-mail
- Must be willing to comply with a criminal background check and FBI fingerprint check
- API language fluency required (Vietnamese, Dari/Farsi, or Mandarin Chinese strongly preferred)

REQUIRED TRAINING:

Participation in continuing education, CHWs trainings, and other trainings specific to the project for the purposes of sharing best practices, learning new approaches and obtaining tools for educating community members about how to prevent the spread of Covid-19.

SUPERVISION:

This position is directly supervised and supported by the Social Services Director.

WORKING CONDITIONS AND PHYSICAL EFFORT:

- Work is performed both in a typical office work environment and directly in the community.
- No or very limited physical effort required.
- Job involves possible exposure to physical risks due to the nature of crime victim work. Every effort will be made to minimize these risks.

CONDITIONS OF EMPLOYMENT:

- Position: Part-time hourly employee
- Pay: \$20/hour
- Hours: Average of 65 hours/month (~16 hours/week)
- Duration of position (limited): September 2021 through June 2023
- Review process: 6-month probationary period and then job review will occur yearly

APPLICATION PROCEDURE:

- Email resume, 3 references, and cover letter to the attention of: AnhDao Bui, Social Services Director (anh@nmafc.org).
- Priority will be given to applications received by September 15th.
- Position open until filled.
- Interviews will be conducted via Zoom or similar online platform unless otherwise discussed.

The NMAFC is an Equal Opportunity Employer and does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual identity, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.